



Rural Electrification and Renewable Energy Corporation

Ground Floor,
Kawi House South C
P.O. 34585 – 00100
NAIROBI, KENYA

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REQUEST FOR QUOTATION FOR SUPPLY AND INSTALLATION OF FABRICATED CONTAINER OFFICE AND CONSTRUCTION OF WASHROOMS FOR REREC MAKUYU YARD

RFX NO. 1000000936

May, 2023

REQUEST FOR QUOTATIONS (RFQ)

To: **Geokawi Investments Limited** PO Box 51107-00100 Nairobi
Cemex Construction Limited PO Box 15580-00100 Nairobi
Syosset Ltd PO Box 3435-30100 Eldoret
Niwai Resources Ltd PO Box 79250-00100 Nairobi
Albran Engineering Services Limited PO 301-50102 Molo
Starlights Precision Ltd PO Box 625-00100 Thika
Mopawa Investment Limited PO Box 1513-00100 Thika
Simora Group Limited PO Box 3344-00100 Nairobi
Finton Logistics Limited PO Box 10983-00100 Nairobi
Ancaro Enterprise PO Box 58249-00100 Nairobi
Masimba Sons Enterprises Limited PO Box 3-40202 Keroka
Renima Engineering Ltd PO Box 265-20106 Molo

From: Rural Electrification & Renewable Energy Corporation
Ground Floor,
Kawi House South C
P.O. 34585 – 00100
NAIROBI, KENYA

RFX NO. 1000000936

1. The **Rural Electrification & Renewable Energy Corporation** invites you to submit quotations for **Supply and Installation of fabricated container office and construction of washrooms for REREC Makuyu Yard** indicated in detail in “Table A. Schedule of Requirements and Specifications”. The quotation shall follow the instructions and documents in this RFQ document and shall be in English Language. Tenderers may obtain further information during **office hours** between **8:00am to 5:00pm** at the address given above.
2. Quotation shall be submitted in accordance with the instruction. The quotations are to be saved as PDF documents marked with the Tender Number and Description and submitted through the REREC E-Procurement Web Portal found on the REREC website (www.rerec.co.ke) so as to be received on or before **05th June, 2023 at 10:00am**.
3. Enquiries regarding this quotation may be addressed to the procurement office via tenders@rerec.co.ke email.
4. Any resulting contract shall be subject to the terms and conditions detailed in Part 3: Contract.
5. Please inform by email the undersigned within **two (2) days** of receipt of this RFQ if you will not be submitting a quotation.

Address for Submission of Quotations.

Rural Electrification and Renewable Energy Corporation
Ground Floor
PO Box 34585-00100
Nairobi Kenya

Yours sincerely,

Designation: Chief Executive Officer

Signature:.....

PART 1: INSTRUCTIONS TO TENDERERS

1. **Tenderers are advised to read carefully** these instructions and the Conditions of Contract in Part 3: Contract, before preparing the quotation. The standard forms in this RFQ may be photocopied for completion but the Tenderer is responsible for their accurate reproduction. The term Tenderer shall mean the firm or person invited to submit a quotation. The term Quotation herein shall mean the quotation submitted as usually understood in public procurement.
2. **Validity of Quotations:** The quotation will be held valid for **Ninety (90) days** from the date of submission.
3. **The Quotation shall consist of** completed Tables A, B and C and the Form of Quotation all indicated in Part 2 of this Request for Quotations, and documents to evidence Eligibility and Conformity to Technical Specifications.
4. **Sealing and Marking of Quotations:** The quotations are to be saved as PDF documents marked with the Tender Number and Description and submitted through the REREC E-Procurement Web Portal found on the REREC website (www.rerec.co.ke) so as to be received on or before the dates in the schedule above.
5. **Submission of Quotations:** Quotations, and any alternatives if allowed as per Item 11 below, should be submitted to the address below, on or before the date and time indicated in sub-item 4 below. Late quotations will be rejected.

Address for Submission of Quotations.

The quotations are to be saved as PDF documents marked with the Tender Number and Description and submitted through the REREC E-Procurement Web Portal found on the REREC website (www.rerec.co.ke) so as to be received on or before the dates in the schedule above

Date of Submission: 05th June 2023.

Time of Submission: 10:00 am (Kenya time).

6. **Opening of Quotations:** Quotations will be opened immediately after the closing date and time specified in item 5 (4) above, by at least three appointed officials of the Procuring Entity.
7. **Tenderer Eligibility:** Tenderer must submit Documentary evidence to show His/her eligibility to be awarded a contract to cover each of the following: Submission of bidder's site survey forms dully signed (site survey form annexed to this RFQ), Certificate of Incorporation of Business, Copy of E-

PIN Certificate with VAT and Income Tax Obligations, Submission of company Valid Tax Compliance Certificate, Valid NCA 8 and above for building works and its practicing licenses , Submission of a (CR12/CR13) form from Registrar of Companies not more than Three (3) months old from tender closing dates and should be certified by a Commissioner of Oaths or a Magistrate of the Kenyan Judiciary, Copy of Business Permit in the County of Operation, A written Power of Attorney, commissioned by commissioner of oaths, or a Magistrate of the Kenyan Judiciary signed and stamped by company directors including the specimen signature of the Authorized person documents of the bidder, AGPO Certificate with Director's IDS, Details of experience and past performance on similar works within the past two years and details of current work on hand and other contractual commitments. The tenderer to attach at least three (3) major clients where similar works done (Provide copies of contract/PO or recommendation letters from clients whose work have been completed/ Ongoing), Verification of submission of Professional Qualification and experience for two (2) staffs, who shall possess a diploma or degree in building technology or building construction related skills with 2 years' experience and a diploma or degree in electrical works with 2 years 'experience. The Tenderer shall also complete attached forms to confirm eligibility and non-existence of a conflict of interest in relation to this procurement requirement by signing the attached Forms.

8. **Invitation not transferable:** This invitation is not transferable to other firms or individuals not so invited.
9. **Goods Eligibility:** Tenderer must submit as evidence documents to show the country of origin of any goods to be supplied or incorporated in the work or services
10. **Technical Specifications:** Documentary evidence to show that the goods meet the technical specifications.
11. **Alternative Quotations:** Tenderers **are not permitted** to submit alternative quotations for goods/alternative technical solutions for specified parts of the Works. Only the alternatives, if any, of the Tenderer with the winning quotation conforming to the basic technical requirements shall be considered by the Procuring Entity.
12. **Currency:** Quotations shall be priced in Kenya Shillings. Quotations in other currencies will be rejected if not allowed.

The Procuring Entity **shall not allow** quotations in foreign currency.

13. **Evaluation of Quotations:** The evaluation of quotations will be conducted using the procedure set out below:
 - i. Bidder documents/Attachments have been submitted in the Collaboration folder of the SAP SRM System. Bidders shall not attach their documents at any other Tab of the Portal. Attachments

placed elsewhere in the portal shall be declared non-responsive and the attachments shall not be evaluated

- ii. Confirmation that the bidder's prices appear during tender opening. The entered prices in the Items Tab of the SRM Portal must be same as the prices in the Tender form/price schedules and the same prices are read out during opening.
 - iii. Preliminary examination to determine Tenderer eligibility:
Submission of bidder's site survey forms dully signed (site survey form annexed to this RFQ), Certificate of Incorporation of Business, Copy of E-PIN Certificate with VAT and Income Tax Obligations, Submission of company Valid Tax Compliance Certificate, , Valid NCA 8 and above for building works and its practicing licenses , Submission of a (CR12/CR13) form from Registrar of Companies not more than Three (3) months old from tender closing dates and should be certified by a Commissioner of Oaths or a Magistrate of the Kenyan Judiciary, Copy of Business Permit in the County of Operation, A written Power of Attorney, commissioned by commissioner of oaths, or a Magistrate of the Kenyan Judiciary signed and stamped by company directors including the specimen signature of the Authorized person documents of the bidder, AGPO Certificate with Director's IDS, Details of experience and past performance on similar works within the past two years and details of current work on hand and other contractual commitments. The tenderer to attach at least three (3) major clients where similar works done (Provide copies of contract/PO or recommendation letters from clients whose work have been completed/ Ongoing), Verification of submission of Professional Qualification and experience for two (2) staffs, who shall possess a diploma or degree in building technology or building construction related skills with 2 years' experience and a diploma or degree in electrical works with 2 years' experience. The Tenderer shall also complete attached forms to confirm eligibility and non-existence of a conflict of interest in relation to this procurement requirement by signing the attached Forms.
 - iv. Technical examination to determine goods eligibility, compliance with technical specifications and commercial responsiveness. Quotations failing this stage will be rejected and not considered in next stage.
 - v. Financial comparison of quotations to determine the lowest evaluated quotation.
14. **Lowest Evaluated Quotation:** The **lowest evaluated** quotation shall be recommended for award of contract.
15. **Award of contract:** Award of contract shall be by placement of a Letter of Acceptance or Local Purchase Order in accordance with Part 3: Contract. The

currency of award and payment shall be currency in which the quotation was submitted. Unsuccessful tenderers who responded will be notified of the accepted quotation, indicating the name and the amount of the accepted quotation

16. **Right to Reject:** The Procuring Entity reserves the right to accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

QUOTATION AND QUALIFICATION DOCUMENTS

INSTRUCTIONS TO TENDERER.

Tenderer must complete and submit as part of the Form of quotation.

- (i) SCHEDULE OF REQUIREMENTS TABLE
- (ii) FORM FOR DISCLOSURE OF INTEREST
- (iii) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION
- (iv) SELF-DECLARATION FORM

FORM OF QUOTATION [To be completed by Tenderer]

Quotation Addressed to (Procuring Entity)	
Date of Quotation	
Quotation Reference Number:	
Subject of Quotation	

1. We have examined and have no reservations to the Request for Quotation document, and understand its full content and intent.
2. In compliance with your request for quotations dated _____, referenced above, we offer to _____ (specify one of supply goods, complete the works or provide the services) to cover and conform to our pricing listed in the attached in Table B. Quotation Submission TABLE at a total price of Kenya Shillings _____ (in words)
3. We confirm that we are eligible to participate in public procurement and meet the eligibility criteria specified in Part 1: INSTRUCTIONS TO TENDERERS.
4. We also confirm that the _____ (goods to be supplied/works to be constructed/services to be provided (select one) conform to the **SCHEDULE OF REQUIREMENTS TABLE** below and in conformity with technical specifications listed in PART 2: SCHEDULE OF REQUIREMENTS of this RFQ Document.

5. We undertake to adhere by the Code of Ethical Conduct for Suppliers, Contractors and Service Providers, copy available from the **PPRA website** during the procurement process and the execution of any resulting contract.
6. We confirm that the prices quoted are fixed and firm for the duration of the validity period and performance of the contract and will not be subject to revision or variation.
7. The validity period of our quotation is: _____ days from the time and date of the submission deadline (*number to be same as in the instructions to Tenderers*).
8. We confirm we are not submitting any other Quotation as an individual or firm, and we are not participating in any other Quotation as a Joint Venture member or as a subcontractor.
9. We, along with any of our subcontractors, suppliers, Engineer, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to a temporary suspension or a debarment imposed by the Public Procurement Regulatory Authority or any other entity of the Government of Kenya, or any international organization.
10. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.
11. We hereby certify and confirm that the Quotation is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the “Certificate of Independent Quotation Determination” attached below.
12. We, the Tenderer, have completed fully and signed the **FORM FOR DISCLOSURE OF INTEREST**- interest of the firm in the Procuring Entity, attached below.

The Delivery/Completion period offered is: _____ days from date of acceptance of Quotation.

Quotation Authorized by:

Name and designation

Signature: __

i) SCHEDULE OF REQUIREMENTS TABLE

(Procuring Entity will complete the list of items to be same as those on Part 2 Table A. Schedule of Requirements and Technical Specifications and tenderer should complete columns E and F).

FABRICATED CONTAINER OFFICE FOR REREC MAKUYU YARD BILL OF QUANTITY					
A ITEM	B DESCRIPTION	C UOM	D QTY	E RATE	F AMOUNT
BUILDER'S WORK					
SUBSTRUCTURES					
A	Excavations Excavate for foundation strip footing - not exceeding 1.50 m deep	CM	30		
B	Filling 300 mm thick hardcore or other approved inert material to make up levels: well-watered and compacted in 150 mm thick (maximum) layers	SM	32		
C	50 mm thick quarry dust blinding on surfaces of hardcore	SM	32		
D	Surface treatments Insecticide treatment applied as per manufacturer's instructions	SM	32		
E	Damp proof membrane 1000 gauge polythene underlay laid on hardcore blinding to container areas	SM	38		
F	Steel fabric mesh reinforcement to B.S 4483 B.R.C A142 to surface bed.	SM	38		
CONCRETE WORKS					
A	50mm thick mass concrete (1:4:8) in blinding under strip foundation	SM	20		
B	Vibrated reinforced concrete (1:2:4) to strip footing	CM	5		
C	Ditto to stub columns	CM	4		
D	Ditto but 150mm thick floor slab	SM	38		
MILD STEEL REINFORCEMENT					

E	Assorted ribbed high tensile bars	KG	636		
STONE WALLING					
F	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course	SM	36		
1	SUBTOTAL				
ELEMENT NO.1 SUBSTRUCTURES					
A	Container & Finishes Procure, deliver to site, & install approved 40ft shipping container fully fabricated, partitioned to purpose and complete with permanent openings (pv)	NO	1		
B	FINISHES Floor finishes <u>Light weight cement and sand (1:4) screeds : on floors : to</u> 50 mm Thick screed laid to receive ceramic tiles (m.s)	SM	29		
C	Tiling 300 x 300 x 10mm thick Ceramic Tiles	SM	29		
D	Ditto to skirtings	LM	35		
E	Wall finishes Gypsum Boards 9mm gypsum boards to sides of container screwed on and including metal framing as per approval 3mm gypsum based skim coat 'Gyproc RhinoLite MultiPurpose' or other equal and approved: 1mm polymer skimming by 'USG Sheetrock Ltd' or other equal and approved to receive paint	SM	81		
F	To gypsum facing	SM	81		
G	Ceiling finishes Prepare & apply three coats of approved gloss oil paint to ceiling surfaces	SM	29		
H	External finishes Prepare & apply three coats of approved gloss oil paint to ceiling	SM	69		

	surfaces				
ELEMENT NO. 2-CONTAINER & FINISHES					
A	Doors & Windows Steel Doors Supply and fix steel doors with one coat primer complete with frames & ironmongery; Overall size 900 * 2100mm high	NO	2		
B	Prepare & apply three coats of approved gloss oil paint on general door surfaces	SM	8		
C	Steel Windows Supply and fix standard steel casement windows complete with glazing & ironmongery; Overall size 1000 * 1200mm high	NO	2		
D	Prepare & apply three coats of approved gloss oil paint on general window surfaces	SM	3		
2	SUBTOTAL				
ELEMENT NO. 3-DOORS & WINDOWS					
A	Roof Covering & Rainwater Goods IT5 profiled sheets 26 gauge or other approved alternative with and including metal framing	SM	38		
3	SUBTOTAL				
B	Plastic Rainwater Goods 180mm Dia. half round gutter with & including support brackets	LM	13		
C	Extra over gutter for click-fit stop end with running outlet	NO	2		
D	110mm Dia. down pipe with & including clips, shoe and bends	LM	4		
4	SUBTOTAL				
SUBTOTAL(1+2+3+4)					
Allow a provisional sum for electrical installation works					
Allow a provisional sum for joinery and fittings					
Allow for supply of office furniture					
Allow a provisional sum for contingencies (10%)					
<u>Add 16% VAT</u>					
TOTAL AMOUNT VAT INCLUSIVE					

WASHROOMS CONSTRUCTION
OVERALL FLOOR AREA = 10SQM
(3NO. TOILETS + 1NO. BATHROOM + URINAL SPACE)
FOR REREC MAKUYU YARD
BILL OF QUANTITY

A ITEM	B DESCRIPTION	C UOM	D QTY	E RATE	F AMOUNT
PIT EXCAVATION & CONSTRUCTION					
Excavations					
A	Strip top soil up to 150mm deep (average) to remove vegetable soil and cart away from site	SM	10		
B	Excavate for toilet pit commencing from stripped level and not exceeding 1.5m deep	CM	1.5		
C	Ditto 1.5m deep but n.e 3.0m deep	CM	1.5		
D	Ditto 3.0m deep but n.e 4.5m deep	CM	1.5		
E	Ditto 4.5m deep but n.e 6.0m deep	CM	1.5		
F	Ditto 6.0m deep but n.e 7.5m deep	CM	1.5		
Concrete Works					
G	Vibrated reinforced concrete class 20/20 to 200mm bed	CM	0.5		
H	Assorted steel reinforcement	KG	30		
I	Formwork to edges of concrete bed	LM	5		
Vent Pipe					
J	Supply and fix approved 150mm diameter pipe	LM	4		
1	SUB TOTAL				
BUILDER'S WORK					
Excavations					
A	Excavate trenches for strip footing - not exceeding 1.50 m deep	CM	14		
Disposals					
B	Return, fill and ram excavated material around foundations	CM	8		
Fillings					
C	Hardcore filling under floor slabs 300mm	CM	3		

D	50 mm thick quarry dust/murram blinding to hardcore	SM	10		
Surface treatments					
E	Insecticide treatment applied as per manufacturer's instructions	SM	10		
Damp proof membrane					
F	1000 gauge polythene underlay laid on hardcore blinding	SM	10		
Foundation stone walling					
G	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course	SM	24		
2	SUBTOTAL				
CONCRETE WORKS					
Mass concrete					
A	50mm thick (1:4:8) to blinding under strip foundation	SM	7		
B	150mm thick (1:3:6) to ground floor slab	SM	10		
Vibrated Reinforced Concrete					
C	Concrete (1:2:4) to strip footing, beams, columns & roof slab	CM	5		
Reinforcement					
D	Assorted steel reinforcement	KG	300		
E	BRC A142	SM	10		
Formwork					
F	Sawn formwork to sides of foundations, columns and beams & soffits and sides of slabs	SM	30		
Walling					
Solid concrete block or other equal & approved walling					
G	200mm wide damp proof course in c/s mortar 1:4	LM	17		
H	150mm thick	SM	41		
Doors + Frames + Ironmongery					
I	50mm thick semi solid core flush door size 900*2000mm high mahogany veneered both sides	NO	4		
J	100*50mm wrot cypress door frames, complete with architrave, quadrant and finishes	LM	27		
K	100mm pressed steel butt hinges	PRS	6		
L	Door locks (internal and external)	NO.	4		
Precast Concrete Louvre blocks					

M	300 * 150 * 150mm louvre blocks to window openings	SM	2		
3	SUBTOTAL				
FINISHES					
Plaster & Render					
A	12mm thick cement & sand render (1:3)	SM	35		
B	15mm thick two coat cement & sand (1:4) plaster troweled smooth	SM	60		
Flooring					
C	32mm thick (1:3) coloured paving screed	SM	10		
Painting & Decoration					
D	3 coats plastic emulsion paint to plastered and rendered walls	SM	95		
4	SUBTOTAL				
SUBTOTAL(1+2+3+4)					
Allow a provisional sum for sanitary installation (W.C & W.H.Bs) and associated plumbing works					
Allow a provisional sum for electrical works					
<u>Add 16% VAT</u>					
TOTAL AMOUNT VAT INCLUSIVE					

1.NB: Total Amount To Be Carried To The Form Of Quotation Is The Total Amount Vat Inclusive For The Fabricated Container And The Washrooms.

2. NB.

i. Bidders shall dully fill the price schedule form.

ii. The award of the contract shall be the lowest evaluated bidder

Signature:-----

And seal/Stamp

Name:-----

Position:.....

Authorized for and on behalf of (*specify name of tenderer*).....

Date:.....

ii) **FORM FOR DISCLOSURE OF INTEREST** - Interest of the Firm in the Procuring Entity.

i) Are there any person/persons in **Rural Electrification & Renewable Energy Corporation** who has/have an interest or relationship in this firm?
Yes/No.....

If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

ii) Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Quotation has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the quotation of another tenderer, or influence the decisions of the Procuring Entity regarding this quotation process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the quotation.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during		

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
	implementation of the contract specified in this Quotation Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Quotation document or specifications of the Contract, and/or the Quotation evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the quotation process and execution of the Contract?		

iii) Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name _____

Title or Designation _____

(Signature)

(Date)

i) CERTIFICATE OF INDEPENDENT QUOTATION DETERMINATION

I, the undersigned, in submitting the accompanying Letter of quotation to the _____
_____ [Name of Procuring Entity] for:

_____ [Name and number of quotation] in response to
the request for tenders made by: _____ [Name of Tenderer] do hereby
make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of _____ [Name of Tenderer]
that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tenderer will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the quotation on behalf of the Tenderer;
4. For the purposes of this Certificate and the quotation, I understand that the word “competitor” shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
 - a) has been requested to submit a quotation in response to this request for quotations;
 - b) could potentially submit a quotation in response to this request for quotations based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable]:
 - a) The Tenderer has arrived at the quotation independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b) the Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for quotations, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- a) prices;
 - b) methods, factors or formulas used to calculate prices;
 - c) the intention or decision to submit, or not to submit, a quotation; or
 - d) the submission of a quotation which does not meet the specifications of the request for quotations; except as specifically disclosed pursuant to paragraph (5) (b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
8. the terms of the quotation have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official quotation opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Name

Title

Date

[Name, title and signature of authorized agent of Tenderer and Date]

SELF-DECLARATION FORM

We, the Tenderer.....(*insert name*) submitting our Quotation in respect of Quotation No.....for.....(*insert quotation Title Description*) for(*insert Name of Procuring Entity*)

DECLARE AS FOLLOWS:

That, We the Tenderer including any entity or individual that directly or indirectly controls, is controlled by or is under common control with us, and any subcontractors, suppliers, project managers, consultants, manufacturers, service providers, agents, individuals, or any other party involved or to be involved for any part of the processes of procurement and contract execution related to the above quotation:

- a) Have not engaged/will not engage in any corrupt or fraudulent practices in the processes of procurement and contract execution related to the above quotation as defined and/or described in the following:
 - i) the RFQ for the above Quotation;
 - ii) Kenya's Public Procurement and Asset Disposal Act, 2015) and its attendant Regulations;
 - iii) Kenya's Anti-Corruption and Economic Crimes Act, 2013; and
 - iv) any such other Acts or Regulations of Government of Kenya;
- b) Have not offered/will not offer any inducement to any member of the board, management, staff and/or employees and/or agents of (*name of the procuring entity*);
- c) Have not engaged/will not engage in any collusive or corrosive practice with other tenderers participating in the subject quotation;
- d) Have not been sanctioned or debarred by any entity from participation in public procurement proceedings of Kenya.

That, what is deponed to herein above is true to the best of our knowledge, information and belief.

Name of the Tenderer:..... [*Insert complete name of person duly authorized to sign the quotation*]

Name of the person duly authorized to sign the quotation on behalf of the

Tenderer: *[Insert complete name of person duly authorized to sign the quotation]*

Title of the person signing the Quotation: *[Insert complete title of the person signing the quotation]*

Signature of the person named above: *[Insert signature of person whose name and capacity are shown above]*

PART 2: SCHEDULE OF REQUIREMENTS

TABLE A: SCHEDULE OF REQUIREMENTS, TECHNICAL SPECIFICATIONS

SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS

[Procuring Entity to complete Columns a-d and Tenderer to complete Column Indicating YES or No and if NO indicate the specification of the offered item]

A S/NO.	REREC'S REQUIREMENT Fabricated office container	CONFORMITY WITH TECHNICAL SPECIFICATIONS (To be completed by Tenderer)
BUILDER'S WORK		
SUBSTRUCTURES		
A	Excavations Excavate for foundation strip footing - not exceeding 1.50 m deep	
B	Filling 300 mm thick hardcore or other approved inert material to make up levels: well-watered and compacted in 150 mm thick (maximum) layers	
C	50 mm thick quarry dust blinding on surfaces of hardcore	
D	Surface treatments Insecticide treatment applied as per manufacturer's instructions	
E	Damp proof membrane 1000 gauge polythene underlay laid on hardcore blinding to container areas	
F	Steel fabric mesh reinforcement to B.S 4483 B.R.C A142 to surface bed.	
CONCRETE WORKS		
A	50mm thick mass concrete (1:4:8) in blinding under strip foundation	
B	Vibrated reinforced concrete (1:2:4) to strip footing	
C	Ditto to stub columns	
D	Ditto but 150mm thick floor slab	
MILD STEEL REINFORCEMENT		
E	Assorted ribbed high tensile bars	
STONE WALLING		
F	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in	

	every alternate course	
ELEMENT NO.1 SUBSTRUCTURES		
A	Container & Finishes Procure, deliver to site, & install approved 40ft shipping container fully fabricated, partitioned to purpose and complete with permanent openings (pv)	
B	FINISHES <u>Floor finishes</u> <u>Light weight cement and sand (1:4) screeds : on floors : to</u> 50 mm Thick screed laid to receive ceramic tiles (m.s)	
C	Tiling 300 x 300 x 10mm thick Ceramic Tiles	
D	Ditto to skirtings	
E	<u>Wall finishes</u> <u>Gypsum Boards</u> 9mm gypsum boards to sides of container screwed on and including metal framing as per approval 3mm gypsum based skim coat 'Gyproc RhinoLite MultiPurpose' or other equal and approved: 1mm polymer skimming by 'USG Sheetrock Ltd' or other equal and approved to receive paint	
F	To gypsum facing	
G	<u>Ceiling finishes</u> Prepare & apply three coats of approved gloss oil paint to ceiling surfaces	
H	<u>External finishes</u> Prepare & apply three coats of approved gloss oil paint to ceiling surfaces	
ELEMENT NO. 2-CONTAINER & FINISHES		
A	Doors & Windows <u>Steel Doors</u> Supply and fix steel doors with one coat primer complete with frames &	

	ironmongery; Overall size 900 * 2100mm high	
B	Prepare & apply three coats of approved gloss oil paint on general door surfaces	
C	<u>Steel Windows</u> Supply and fix standard steel casement windows complete with glazing & ironmongery; Overall size 1000 * 1200mm high	
D	Prepare & apply three coats of approved gloss oil paint on general window surfaces	
ELEMENT NO. 3-DOORS & WINDOWS		
A	<u>Roof Covering & Rainwater Goods</u> <u>IT5 profiled sheets</u> 26 gauge or other approved alternative with and including metal framing	
B	<u>Plastic Rainwater Goods</u> 180mm Dia. half round gutter with & including support brackets	
C	Extra over gutter for click-fit stop end with running outlet	
D	110mm Dia. down pipe with & including clips, shoe and bends	

A S/NO.	REREC'S REQUIREMENT WASHROOMS CONSTRUCTION	CONFORMITY WITH TECHNICAL SPECIFICATIONS (To be completed by Tenderer)
PIT EXCAVATION & CONSTRUCTION		
Excavations		
A	Strip top soil up to 150mm deep (average) to remove vegetable soil and cart away from site	
B	Excavate for toilet pit commencing from stripped level and not exceeding 1.5m deep	
C	Ditto 1.5m deep but n.e 3.0m deep	
D	Ditto 3.0m deep but n.e 4.5m deep	
E	Ditto 4.5m deep but n.e 6.0m deep	
F	Ditto 6.0m deep but n.e 7.5m deep	

Concrete Works		
G	Vibrated reinforced concrete class 20/20 to 200mm bed	
H	Assorted steel reinforcement	
I	Formwork to edges of concrete bed	
Vent Pipe		
J	Supply and fix approved 150mm diameter pipe	
BUILDER'S WORK		
Excavations		
A	Excavate trenches for strip footing - not exceeding 1.50 m deep	
Disposals		
B	Return, fill and ram excavated material around foundations	
Fillings		
C	Hardcore filling under floor slabs 300mm	
D	50 mm thick quarry dust/murram blinding to hardcore	
Surface treatments		
E	Insecticide treatment applied as per manufacturer's instructions	
Damp proof membrane		
F	1000 gauge polythene underlay laid on hardcore blinding	
Foundation stone walling		
G	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course	
CONCRETE WORKS		
Mass concrete		
A	50mm thick (1:4:8) to blinding under strip foundation	
B	150mm thick (1:3:6) to ground floor slab	
Vibrated Reinforced Concrete		
C	Concrete (1:2:4) to strip footing, beams, columns & roof slab	
Reinforcement		
D	Assorted steel reinforcement	
E	BRC A142	
Formwork		

F	Sawn formwork to sides of foundations, columns and beams & soffits and sides of slabs	
Walling		
Solid concrete block or other equal & approved walling		
G	200mm wide damp proof course in c/s mortar 1:4	
H	150mm thick	
Doors + Frames + Ironmongery		
I	50mm thick semi solid core flush door size 900*2000mm high mahogany veneered both sides	
J	100*50mm wrot cypress door frames, complete with architrave, quadrant and finishes	
K	100mm pressed steel butt hinges	
L	Door locks (internal and external)	
Precast Concrete Louvre blocks		
M	300 * 150 * 150mm louvre blocks to window openings	
FINISHES		
Plaster & Render		
A	12mm thick cement & sand render (1:3)	
B	15mm thick two coat cement & sand (1:4) plaster troweled smooth	
Flooring		
C	32mm thick (1:3) coloured paving screed	
Painting & Decoration		
D	3 coats plastic emulsion paint to plastered and rendered walls	

TECHNICAL SPECIFICATIONS FOR WORKS/SERICES

The Rural Electrification and Renewable Energy Corporation (REREC), is a state corporation established under Section 43 of the Energy Act, 2019. The Corporation main mandate is to promote renewable energy and accelerate rural electrification throughout the country in order to provide electricity to all Kenyans as well as contribute towards sustainable socio-economic development of the country in the attainment of Vision 2030 and Big 4 agenda. The specific functions of the Corporation are articulated in Section 43 of the Act. In order to achieve the Corporation mandate the corporate has to develop conducive working environment. Rural Electrification and Renewable Energy Corporation (REREC) is therefore seeking to undertake supply and installation of fabricated container office and construction of washrooms at REREC Makuyu Yard' as stipulated in scope of works below;

A S/NO.	REREC'S REQUIREMENT Fabricated office container
BUILDER'S WORK	
SUBSTRUCTURES	
A	Excavations Excavate for foundation strip footing - not exceeding 1.50 m deep
B	Filling 300 mm thick hardcore or other approved inert material to make up levels: well-watered and compacted in 150 mm thick (maximum) layers
C	50 mm thick quarry dust blinding on surfaces of hardcore
D	Surface treatments Insecticide treatment applied as per manufacturer's instructions
E	Damp proof membrane 1000 gauge polythene underlay laid on hardcore blinding to container areas
F	Steel fabric mesh reinforcement to B.S 4483 B.R.C A142 to surface bed.
CONCRETE WORKS	
A	50mm thick mass concrete (1:4:8) in blinding under strip foundation
B	Vibrated reinforced concrete (1:2:4) to strip footing
C	Ditto to stub columns
D	Ditto but 150mm thick floor slab
MILD STEEL REINFORCEMENT	
E	Assorted ribbed high tensile bars
STONE WALLING	
F	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course
ELEMENT NO.1 SUBSTRUCTURES	

A	Container & Finishes Procure, deliver to site, & install approved 40ft shipping container fully fabricated, partitioned to purpose and complete with permanent openings (pv)
B	FINISHES <u>Floor finishes</u> <u>Light weight cement and sand (1:4) screeds : on floors : to</u> 50 mm Thick screed laid to receive ceramic tiles (m.s)
C	Tiling 300 x 300 x 10mm thick Ceramic Tiles
D	Ditto to skirtings
E	<u>Wall finishes</u> <u>Gypsum Boards</u> 9mm gypsum boards to sides of container screwed on and including metal framing as per approval 3mm gypsum based skim coat 'Gyproc RhinoLite MultiPurpose' or other equal and approved: 1mm polymer skimming by 'USG Sheetrock Ltd' or other equal and approved to receive paint
F	To gypsum facing
G	<u>Ceiling finishes</u> Prepare & apply three coats of approved gloss oil paint to ceiling surfaces
H	<u>External finishes</u> Prepare & apply three coats of approved gloss oil paint to ceiling surfaces
ELEMENT NO. 2-CONTAINER & FINISHES	
A	Doors & Windows <u>Steel Doors</u> Supply and fix steel doors with one coat primer complete with frames & ironmongery; Overall size 900 * 2100mm high
B	Prepare & apply three coats of approved gloss oil paint on general door surfaces
C	<u>Steel Windows</u> Supply and fix standard steel casement windows complete with glazing & ironmongery; Overall size 1000 * 1200mm high
D	Prepare & apply three coats of approved gloss oil paint on general window surfaces
ELEMENT NO. 3-DOORS & WINDOWS	
A	Roof Covering & Rainwater Goods <u>IT5 profiled sheets</u> 26 gauge or other approved alternative with and including metal framing
B	<u>Plastic Rainwater Goods</u> 180mm Dia. half round gutter with & including support brackets
C	Extra over gutter for click-fit stop end with running outlet
D	110mm Dia. down pipe with & including clips, shoe and bends

A S/NO.	REREC'S REQUIREMENT WASHROOMS CONSTRUCTION	CONFORMITY WITH TECHNICAL SPECIFICATIONS (To be completed by Tenderer)
PIT EXCAVATION & CONSTRUCTION		
Excavations		
A	Strip top soil up to 150mm deep (average) to remove vegetable soil and cart away from site	
B	Excavate for toilet pit commencing from stripped level and not exceeding 1.5m deep	
C	Ditto 1.5m deep but n.e 3.0m deep	
D	Ditto 3.0m deep but n.e 4.5m deep	
E	Ditto 4.5m deep but n.e 6.0m deep	
F	Ditto 6.0m deep but n.e 7.5m deep	
Concrete Works		
G	Vibrated reinforced concrete class 20/20 to 200mm bed	
H	Assorted steel reinforcement	
I	Formwork to edges of concrete bed	
Vent Pipe		
J	Supply and fix approved 150mm diameter pipe	
BUILDER'S WORK		
Excavations		
A	Excavate trenches for strip footing - not exceeding 1.50 m deep	
Disposals		
B	Return, fill and ram excavated material around foundations	
Fillings		
C	Hardcore filling under floor slabs 300mm	
D	50 mm thick quarry dust/murram blinding to hardcore	
Surface treatments		
E	Insecticide treatment applied as per manufacturer's instructions	
Damp proof membrane		
F	1000 gauge polythene underlay laid on hardcore blinding	
Foundation stone walling		
G	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course	
CONCRETE WORKS		
Mass concrete		
A	50mm thick (1:4:8) to blinding under strip foundation	
B	150mm thick (1:3:6) to ground floor slab	
Vibrated Reinforced Concrete		
C	Concrete (1:2:4) to strip footing, beams, columns & roof slab	
Reinforcement		
D	Assorted steel reinforcement	
E	BRC A142	
Formwork		
F	Sawn formwork to sides of foundations, columns and beams & soffits and sides of	

	slabs
Walling	
Solid concrete block or other equal & approved walling	
G	200mm wide damp proof course in c/s mortar 1:4
H	150mm thick
Doors + Frames + Ironmongery	
I	50mm thick semi solid core flush door size 900*2000mm high mahogany veneered both sides
J	100*50mm wrot cypress door frames, complete with architrave, quadrant and finishes
K	100mm pressed steel butt hinges
L	Door locks (internal and external)
Precast Concrete Louvre blocks	
M	300 * 150 * 150mm louvre blocks to window openings
FINISHES	
Plaster & Render	
A	12mm thick cement & sand render (1:3)
B	15mm thick two coat cement & sand (1:4) plaster troweled smooth
Flooring	
C	32mm thick (1:3) coloured paving screed
Painting & Decoration	
D	3 coats plastic emulsion paint to plastered and rendered walls

TABLE B. SCHEDULE OF REQUIREMENTS TABLE

(Procuring Entity will complete the list of items to be same as those on Table A. Schedule of Requirements and Technical Specifications and tenderer should complete columns e-f)

FABRICATED CONTAINER OFFICE FOR REREC MAKUYU YARD BILL OF QUANTITY					
A ITEM	B DESCRIPTION	C UOM	D QTY	E RATE	F AMOUNT
BUILDER'S WORK					
SUBSTRUCTURES					
A	Excavations Excavate for foundation strip footing - not exceeding 1.50 m deep	CM	30		
B	Filling 300 mm thick hardcore or other approved inert material to make up levels: well-watered and compacted in 150 mm thick (maximum) layers	SM	32		
C	50 mm thick quarry dust blinding on surfaces of hardcore	SM	32		
D	Surface treatments Insecticide treatment applied as per manufacturer's instructions	SM	32		
E	Damp proof membrane 1000 gauge polythene underlay laid on hardcore blinding to container areas	SM	38		
F	Steel fabric mesh reinforcement to B.S 4483 B.R.C A142 to surface bed.	SM	38		
CONCRETE WORKS					
A	50mm thick mass concrete (1:4:8) in blinding under strip foundation	SM	20		
B	Vibrated reinforced concrete (1:2:4) to strip footing	CM	5		
C	Ditto to stub columns	CM	4		
D	Ditto but 150mm thick floor slab	SM	38		
MILD STEEL REINFORCEMENT					
E	Assorted ribbed high tensile bars	KG	636		
STONE WALLING					
F	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course	SM	36		
1	SUBTOTAL				

ELEMENT NO.1 SUBSTRUCTURES					
A	Container & Finishes Procure, deliver to site, & install approved 40ft shipping container fully fabricated, partitioned to purpose and complete with permanent openings (pv)	NO	1		
B	FINISHES Floor finishes <u>Light weight cement and sand (1:4) screeds : on floors : to</u> 50 mm Thick screed laid to receive ceramic tiles (m.s)	SM	29		
C	Tiling 300 x 300 x 10mm thick Ceramic Tiles	SM	29		
D	Ditto to skirtings	LM	35		
E	Wall finishes Gypsum Boards 9mm gypsum boards to sides of container screwed on and including metal framing as per approval 3mm gypsum based skim coat 'Gyproc RhinoLite MultiPurpose' or other equal and approved: 1mm polymer skimming by 'USG Sheetrock Ltd' or other equal and approved to receive paint	SM	81		
F	To gypsum facing	SM	81		
G	Ceiling finishes Prepare & apply three coats of approved gloss oil paint to ceiling surfaces	SM	29		
H	External finishes Prepare & apply three coats of approved gloss oil paint to ceiling surfaces	SM	69		
ELEMENT NO. 2-CONTAINER & FINISHES					
A	Doors & Windows Steel Doors Supply and fix steel doors with one coat primer complete with frames & ironmongery; Overall size 900 *	NO	2		

	2100mm high				
B	Prepare & apply three coats of approved gloss oil paint on general door surfaces	SM	8		
C	<u>Steel Windows</u> Supply and fix standard steel casement windows complete with glazing & ironmongery; Overall size 1000 * 1200mm high	NO	2		
D	Prepare & apply three coats of approved gloss oil paint on general window surfaces	SM	3		
2	SUBTOTAL				
ELEMENT NO. 3-DOORS & WINDOWS					
A	Roof Covering & Rainwater Goods <u>IT5 profiled sheets</u> 26 gauge or other approved alternative with and including metal framing	SM	38		
3	SUBTOTAL				
B	<u>Plastic Rainwater Goods</u> 180mm Dia. half round gutter with & including support brackets	LM	13		
C	Extra over gutter for click-fit stop end with running outlet	NO	2		
D	110mm Dia. down pipe with & including clips, shoe and bends	LM	4		
4	SUBTOTAL				
<u>SUBTOTAL(1+2+3+4)</u>					
Allow a provisional sum for electrical installation works					
Allow a provisional sum for joinery and fittings					
Allow for supply of office furniture					
Allow a provisional sum for contingencies (10%)					
<u>Add 16% VAT</u>					
TOTAL AMOUNT VAT INCLUSIVE					

WASHROOMS CONSTRUCTION
OVERALL FLOOR AREA = 10SQM
(3NO. TOILETS + 1NO. BATHROOM + URINAL SPACE)
FOR REREC MAKUYU YARD
BILL OF QUANTITY

A ITEM	B DESCRIPTION	C UOM	D QTY	E RATE	F AMOUNT
PIT EXCAVATION & CONSTRUCTION					
Excavations					
A	Strip top soil up to 150mm deep (average) to remove vegetable soil and cart away from site	SM	10		
B	Excavate for toilet pit commencing from stripped level and not exceeding 1.5m deep	CM	1.5		
C	Ditto 1.5m deep but n.e 3.0m deep	CM	1.5		
D	Ditto 3.0m deep but n.e 4.5m deep	CM	1.5		
E	Ditto 4.5m deep but n.e 6.0m deep	CM	1.5		
F	Ditto 6.0m deep but n.e 7.5m deep	CM	1.5		
Concrete Works					
G	Vibrated reinforced concrete class 20/20 to 200mm bed	CM	0.5		
H	Assorted steel reinforcement	KG	30		
I	Formwork to edges of concrete bed	LM	5		
Vent Pipe					
J	Supply and fix approved 150mm diameter pipe	LM	4		
1	SUB TOTAL				
BUILDER'S WORK					
Excavations					
A	Excavate trenches for strip footing - not exceeding 1.50 m deep	CM	14		
Disposals					
B	Return, fill and ram excavated material around foundations	CM	8		
Fillings					
C	Hardcore filling under floor slabs 300mm	CM	3		
D	50 mm thick quarry dust/murram blinding to hardcore	SM	10		
Surface treatments					
E	Insecticide treatment applied as per manufacturer's instructions	SM	10		
Damp proof membrane					

F	1000 gauge polythene underlay laid on hardcore blinding	SM	10		
Foundation stone walling					
G	200mm thick natural stone walling; bedded & jointed in cement mortar (1:4); reinforced with hoop iron in every alternate course	SM	24		
2	SUBTOTAL				
CONCRETE WORKS					
Mass concrete					
A	50mm thick (1:4:8) to blinding under strip foundation	SM	7		
B	150mm thick (1:3:6) to ground floor slab	SM	10		
Vibrated Reinforced Concrete					
C	Concrete (1:2:4) to strip footing, beams, columns & roof slab	CM	5		
Reinforcement					
D	Assorted steel reinforcement	KG	300		
E	BRC A142	SM	10		
Formwork					
F	Sawn formwork to sides of foundations, columns and beams & soffits and sides of slabs	SM	30		
Walling					
Solid concrete block or other equal & approved walling					
G	200mm wide damp proof course in c/s mortar 1:4	LM	17		
H	150mm thick	SM	41		
Doors + Frames + Ironmongery					
I	50mm thick semi solid core flush door size 900*2000mm high mahogany veneered both sides	NO	4		
J	100*50mm wrot cypress door frames, complete with architrave, quadrant and finishes	LM	27		
K	100mm pressed steel butt hinges	PRS	6		
L	Door locks (internal and external)	NO.	4		
Precast Concrete Louvre blocks					
M	300 * 150 * 150mm louvre blocks to window openings	SM	2		
3	SUBTOTAL				
FINISHES					
Plaster & Render					
A	12mm thick cement & sand render	SM	35		

	(1:3)				
B	15mm thick two coat cement & sand (1:4) plaster troweled smooth	SM	60		
Flooring					
C	32mm thick (1:3) coloured paving screed	SM	10		
Painting & Decoration					
D	3 coats plastic emulsion paint to plastered and rendered walls	SM	95		
4	SUBTOTAL				
SUBTOTAL(1+2+3+4)					
Allow a provisional sum for sanitary installation (W.C & W.H.Bs) and associated plumbing works					
Allow a provisional sum for electrical works					
<u>Add 16% VAT</u>					
TOTAL AMOUNT VAT INCLUSIVE					

Signature:

And seal/Stamp

Name:

Position:

Authorised for and on behalf of (*specify name of tenderer*) _____

Date _____

PART 3: CONTRACT

CONTRACT AGREEMENT

(1) THIS CONTRACT AGREEMENT is made _____ (*specify date*).

Between _____
[Insert complete name of Procuring Entity], and having its principal place of Business at

[Insert address of Procuring Entity] and

[Insert name of Supplier, or contractor or service provider], and having its principal place of business at _____
[Insert address of Supplier, contractor or service provider].

(2) WHEREAS the Procuring Entity invited quotations for the Supply of Goods/works/services (*select one*) described in Table B, i.e.

[insert brief description of Goods, works and Services] and has accepted a Quotation by the Tenderer in the sum of _____
[insert Contract Price in words and figures] (hereinafter called “the Contract Price”).

(3) NOW THIS AGREEMENT WITNESSED AS FOLLOWS:

1. This Contract Agreement includes the following documents:
 - (a) Table A. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS
 - (b) Table B. QUOTATIONSUBMISSION TABLE
 - (c) FORM OF QUOTATION
 - (d) Conditions of Contract
2. In consideration of the payments to be made by the Procuring Entity to the *Supplier/contractor/service provider* as hereinafter mentioned, the *Supplier/contractor/service provider* hereby covenants with the Procuring Entity to provide the Goods/works/services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
3. The Procuring Entity hereby covenants to pay the *Supplier/Contractor/service provider* (*select one*) in consideration of the provision of the Goods/works/services (*select one*) and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

(4) In WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Kenya.

For and on behalf of the Procuring Entity

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*

For and on behalf of the Supplier/Contractor/Service Provider *(select one)*

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*
in the presence of *[insert identification of official witness]*

CONDITIONS OF CONTRACT

1. Language

The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier/Contractor/Service Provider *(select one)* Provider and the Procuring Entity, shall be written in the English Language.

2. Eligibility

The goods shall have the nationality of an eligible country. All Goods and Related Services to be supplied under the Contract shall have their origin in Eligible Countries.

3. Notices

Any notice given by one party to the other pursuant to the Contract shall be in writing.

4. Governing Law

The Contract shall be governed by and interpreted in accordance with the Laws of Kenya, unless otherwise specified hereunder.

5. Settlement of Disputes

The Procuring Entity and the Supplier/Contractor/Service *(select one)* shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If the parties have failed to resolve their dispute or difference by such mutual consultation, either the Procuring Entity or the Supplier/Contractor/Service *(select one)* may give notice to the other party of its intention to commence arbitration. The dispute shall be referred to adjudication or arbitration in accordance

with the laws of Kenya.

6. Supplier/Contractor/Service Provider Responsibilities

The Supplier/Contractor/Service Provider (*select one*) shall supply all the Goods included in the Schedule of Requirements.

7. Contract Price

Prices charged by the Supplier/Contractor/Service Provider (*select one*) under the Contract shall not vary from the prices quoted by the Supplier/Contractor/Service Provider (*select one*) in its quotation.

8. Terms of Payment

The Contract Price shall be paid One hundred (100) percent of the Contract Price as follows (*select one*):

- (i) For Goods, price of goods received upon submission of a claim/invoice supported by the acceptance certificate issued by the Procuring Entity.
- (ii) For Works, upon valuation by the Contractor of the portion of the works completed, such valuation to be accepted by the Procuring Entity, payments up to final completion certificate.
- (iii) For Services, upon valuation by the Service Provider of the services completed, such valuation to be accepted by the Procuring Entity, payments up to final completion certificate

9. Inspections and Tests

The Supplier/Contractor/Service Provider (*select one*) shall at its own expense and at no cost to the Procuring Entity carry out all such tests and/or inspections of the Goods, works or Services to confirm their conformity to technical specifications.

10. Warranty

The Supplier warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the contract.

ANNEX 1: SITE SURVEY FORM



REF NO:

DATE:

RE: SITE SURVEY FORM

This is to confirm that (Name of Representative)

Of (Company Name)

P.O. BOX

did a site survey for the **Supply and installation of fabricated office container and construction of washrooms for REREC Makuyu Yard.**

Name of Representative:

Name of Site visited

Company Name:-.....

Company Seal/Stamp

REREC REPRESENTATIVE

Name:

Sign.....

Company Stamp

N/B: Site visit is from 29th May to 02nd June 2023